



February 8, 2022

Honorable Mayor and City Council
705 2nd Street N
Princeton, MN 55371

Re: Proposal for Surveying Services, Preliminary and Final Plat.
PID numbers 24-028-0101, 24-028-3402, 24-322-0260.
City of Princeton, MN

Dear Mayor and Council Members:

On behalf of WSB, I am pleased to respond to your request for proposal for surveying services. It is our understanding that you are looking for a preliminary and final plat of the area as described of as follows:

Site consists of 3 existing parcels within the City of Princeton, Mille Lacs County. The existing PID numbers are 24-028-0101, 24-028-3402, 24-322-0260. The three parcels are to be rearranged into two developable lots and dedicated right of way for a future access to Highway 95/roundabout. (Parcels depicted on Exhibit A of page 3)

Our scope is as follows:

Task 1 - Preliminary Plat

- Review title information and compute property boundary.
- Survey field crew to perform existing conditions, topographic, and boundary field work.
- Review and verify property boundary with field information.
- Create a Preliminary Plat which will include the boundary, existing conditions, and proposed information.
- Submit plat to City for review and approval.
- Make final revisions per any comments.

Task 2 - Final Plat

- Preliminary Plat to Final Plat.
- Create drawing suitable for City and County Review.
- Submit Plat and Title Commitment to County for review.
- Make any necessary County revisions.
- Make Mylars of Final Plat for recording.
- Survey field crew to set monuments at each corner per statutes.

WSB will prepare this survey on an hourly basis in accordance with our fee schedule for a not-to-exceed fee of:

Task 1 and Task 2	\$11,700
Plat Checking Fee	\$400*
Mylar fee	\$600*
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Total	\$12,700

*These are pass-through expenses and cost may vary.

Title commitments will be necessary to complete the platting. Client to provide or WSB can order as an additional pass-through expense.

If there are any significant title issues with this project, we may require additional fee, we would let you know in advance if this were to happen.

Additional tasks outside the above scope can be completed at a rate of \$129.00 per hour. This could include vacation/easement exhibits and legal descriptions necessary to be completed during the platting process.

All work will be completed under the terms of WSB's 2022 Professional Services Agreement for planning and design services with the City of Princeton. If you are in agreement with this proposal, please sign where indicated and return one copy to our office. Please do not hesitate to contact me at 612-209-9051.

Sincerely,
WSB



Jeremy Honga, PLS
612-209-9051

Authorized

By_____

Title_____

Date_____

Exhibit A

